

Ōwhango School



Application for Principal Position

Position Available starting term 1 2026

(U2 School)

Kia ora potential applicant,

The Ōwhango School community welcomes your application for the principal position. Due to the retirement of our highly respected principal, the School Board now has a vital role in helping to ensure we select a principal who will best serve our school going forward.

Please find enclosed all the information you will need to apply for the role.

At Ōwhango School our mission statement is *"The children at Ōwhango School are engaged in our unique, rural environment, are individual in their learning and strong in experience and success."*

We are a three-teacher rural primary school in Ōwhango, in the Ruapehu District. Our school is small but very much at the centre of the local community and many of our locals are 'Friends of the School'.

We are adjacent to the Tongariro Forest Park, Whakapapa River and the T42 Traverse and only half an hour from Mount Ruapehu.

Staff at our school work in a supportive and safe environment. If you are an enthusiastic and passionate person who wishes to be a leader of our school and enjoys working in a collegial manner with our staff, children and community, then we would like to hear from you.

The new principal will work alongside a committed and supportive school board, community and staff as well as great children.

A three-bedroom, well-appointed Schoolhouse is available, is spacious, has a fireplace and heat pump, garden and woodshed and is in close proximity to the School.

School visits are available, please contact our principal Ewan Starkey principal@owhango.school.nz to arrange a suitable time.

For any queries around the position please contact Brian Sheedy, education consultant bsheedyeducation@gmail.com

Ngā mihi

Ōwhango School Board

Indicative Timeline (may be subject to change):

Tuesday 1 July approx.	Position advertised in Education Gazette Advertisement in Taumaranui Bulletin and Ruapehu Press to follow shortly after
Wednesday 23 July 5.00pm	Applications close
Monday 4 August	Shortlisted applicants notified by this date
Saturday 23 August	Interviews at Ōwhango School
Friday 30 August	Successful applicant notified by this date Unsuccessful applicants notified

- A Letter of Application addressing the Criteria for Appointment
- Completed Application (form in this document)
- An up-to-date Curriculum Vitae
- Three complete referee forms-please send them this link
<https://forms.gle/goiB9b2YbmWAichQ9>

Applications need to be emailed to:

bsheedyeducation@gmail.com

Criteria for Appointment:**LEADER OF PEOPLE:**

- Who encourages new ideas, is a team player, actively listens, leads and motivates with an open-door policy
- Will continue to uphold the high expectations we have of our students regarding work ethic, social interactions and behaviour
- Has a strong support of sporting, cultural and social development and supports the current school traditions.

CULTURAL RESPONSIVENESS:

- Can implement tikanga and te reo Māori throughout the school.

LEADER OF LEARNING:

- Has the ability to inspire staff and is committed to ensuring quality educational opportunities.
- Is a hands-on teaching principal who is confident in leading a strong educational programme that will engage and ALL students
- Will include outdoor education and utilise the schools unique setting.

EDUCATION ADMINISTRATOR:

- A person who uses systems to effectively manage the day-to-day running of the school and meet legislative requirements.

Application Form

Title and Surname/Family Name	First Names (in full)

Full Postal Address		Email address	
Mobile	Private:	Work	

Teacher Registration Status, number and expiry date:
(Please note we can only employ NZ Registered Teachers)

Educational Qualifications:

Please state your last secondary level qualification:

Please state your tertiary level qualification/s:

Please state any other qualifications that relate to the position:

Declaration

Please <u>CIRCLE</u> the appropriate box:		
Are you a New Zealand Citizen?	Yes	No
If not, do you have NZ Resident status and/or a current Work Permit?	Yes	No
Have you ever had a criminal conviction? (convictions that fall under the clean slate scheme do not have to be disclosed)	Yes	No
If "Yes" please detail:		
Have you ever received a Police Diversion for an offence?	Yes	No
If "Yes" please detail:		
Have you been convicted of a driving offence which resulted in temporary or permanent loss of your Driver's Licence, or imprisonment?	Yes	No
If "Yes" please detail:		
Are you awaiting sentencing/currently have charges pending?	Yes	No
If "Yes" please state the nature of the conviction/cases pending:		
In addition to other information provided, are there any other factors that we should know to assess your suitability for appointment and ability to do the job?	Yes	No
If "Yes", please elaborate:		

Have you had any injury or medical condition caused by gradual process, disease or infection, such as occupational overuse syndrome, stress or repetitive strain injuries, which the tasks of this job may aggravate or contribute to?	Yes	No
If "Yes", please detail:		
Do you have a current New Zealand Driver's Licence?	Yes	No

Employment History

Please outline your most recent employment history, beginning with current or latest employment.

Period Worked	Employer's Name	Position Held	Reason for Leaving

Referees

Please send this link <https://forms.gle/qoiB9b2YbmWAichQ9> to **three referees** to complete by Wednesday 23 July 5.00pm

Please list the people you have sent the link to:

Name	Email	Telephone	Relationship (e.g. employer/principal)

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Authority to approach other referees: I authorise the Board, or nominated representative, to approach persons or the Teachers Council, other than the referees whose names I have supplied (which may include your current employer), to gather information related to my suitability for appointment to the position.

I certify that the information I have supplied in this application is true and correct. I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment, or if appointed, may be liable to be dismissed. I confirm in terms of the Privacy Act 2020 that I have authorised access to referees.

Signature _____ Date _____